

Supplier FAQ

1) How do I become a Supplier Partner?

To distribute your products through Hanger Supply Chain or SPS, submit your product line through the **Product Information Request** (PIR) process.

<u>Download and complete the PIR form</u>
Submit the PIR form to <u>NewPIR@hanger.com</u>

2) How do I add new products to the Hanger Supply Chain or SPS portfolio if I'm already a supplier partner?

To add new products to the Hanger Supply Chain or SPS portfolio, submit your product line through the **Product Information Request** (PIR) process.

- 1. For products ready for market, please download and complete this <u>PIR form.</u>
- 2. For products not ready for market, please download and complete this PIR form.
- 3. Submit either form to <u>NewPIR@hanger.com</u>

3) How do I update my product information?

- To update the Hanger Supply Chain or SPS system, email <u>pricing@symbiontlogistics.com</u> for a **Request** for Change Document and they will provide.
- To update products already existing online, email <u>spscatalogrequest@spsco.com</u> to update the Hanger Supply Chain or SPS websites. These updates could include new images, text & content, sizing charts, PDFs, category changes, etc.

4) How do I advertise my products through SPS, SureFit, or Hanger channels?

You can advertise your products through the our Co-Op Marketing Program. To learn about all advertising opportunities, please contact <u>Kelly Perez</u>, Director of SPS Marketing.

5) Who do I contact with general questions?

Email <u>customerservice@spsco.com</u> and they will contact the appropriate person or department to follow up.

Revised: 10-04-2024