

# SPS Hanger Store

## How to Use Quick Buy

**Quick Jump:**

[What is Quick Buy?](#)

[File Upload](#)

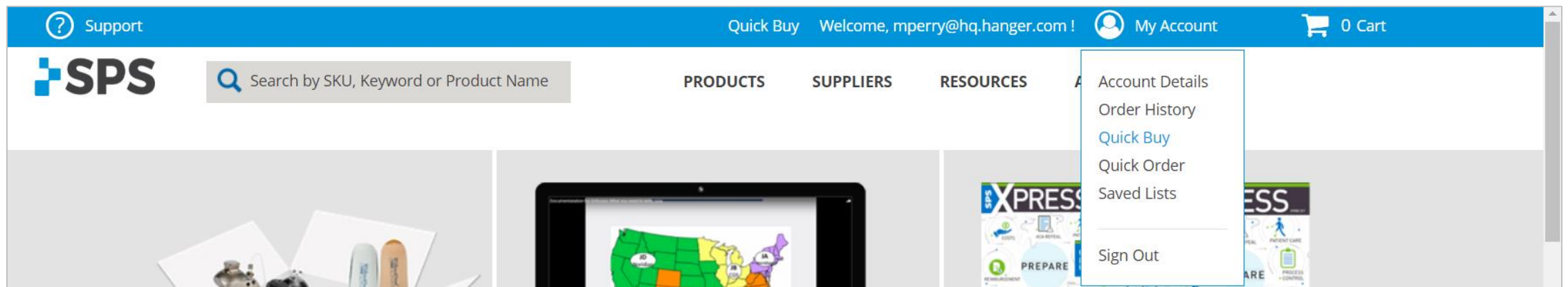
[Quick Search](#)

# Quick Buy | what is it & how to find it

Quick Buy has two parts.

- 1) **File Upload:** Add items to cart via excel spreadsheet (see [file upload](#) section for more details)
- 2) **Quick Search:** Search through the entire online database and add items to cart without looking through search results.

**How to find it:** Go to **My Account** → **Quick Buy**.



# Quick Buy | file upload

## Why use it?

1. You could use file upload to consolidate orders from multiple clinicians.
2. You could use file upload to avoid large search results pages.
3. Easily reorder items by using the same file
4. Save each excel file for your records.

## Quick buy

Welcome to Quick Buy. This page offers quick easy ways to add products to the cart for customers who already know the SKU(s).

Instead of loading the whole product detail page, the product may be searched for by name or SKU and added directly from this page. As you select the Add button, the shopping list is built and when finished the items may all be added to the Cart.

Another options here is to upload a prepared CSV file with the SKU and qty needed included. To view an example template for the csv file, [download here](#).

## File Upload

File must be in CSV format

File must contain two columns with "sku" and "qty" in the header row

No file chosen

# Quick Buy | file upload - *how it works*

1. Download template, located on the Quick Buy page

## Quick buy

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## File Upload

File must be in CSV format

File must contain two columns with "sku" and "qty" in the header row

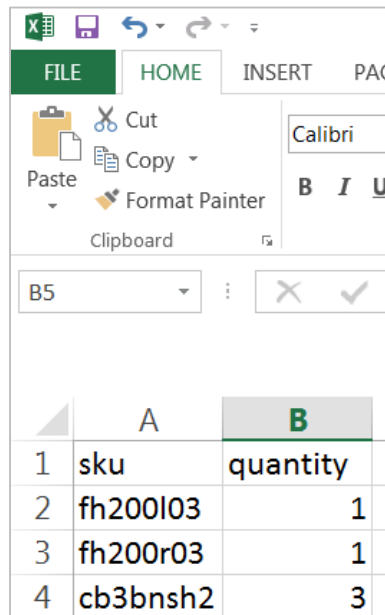
Choose File No file chosen

Reset

ADD TO CART

# Quick Buy | file upload - *how it works*

2. Add part numbers and each quantity to the Excel template



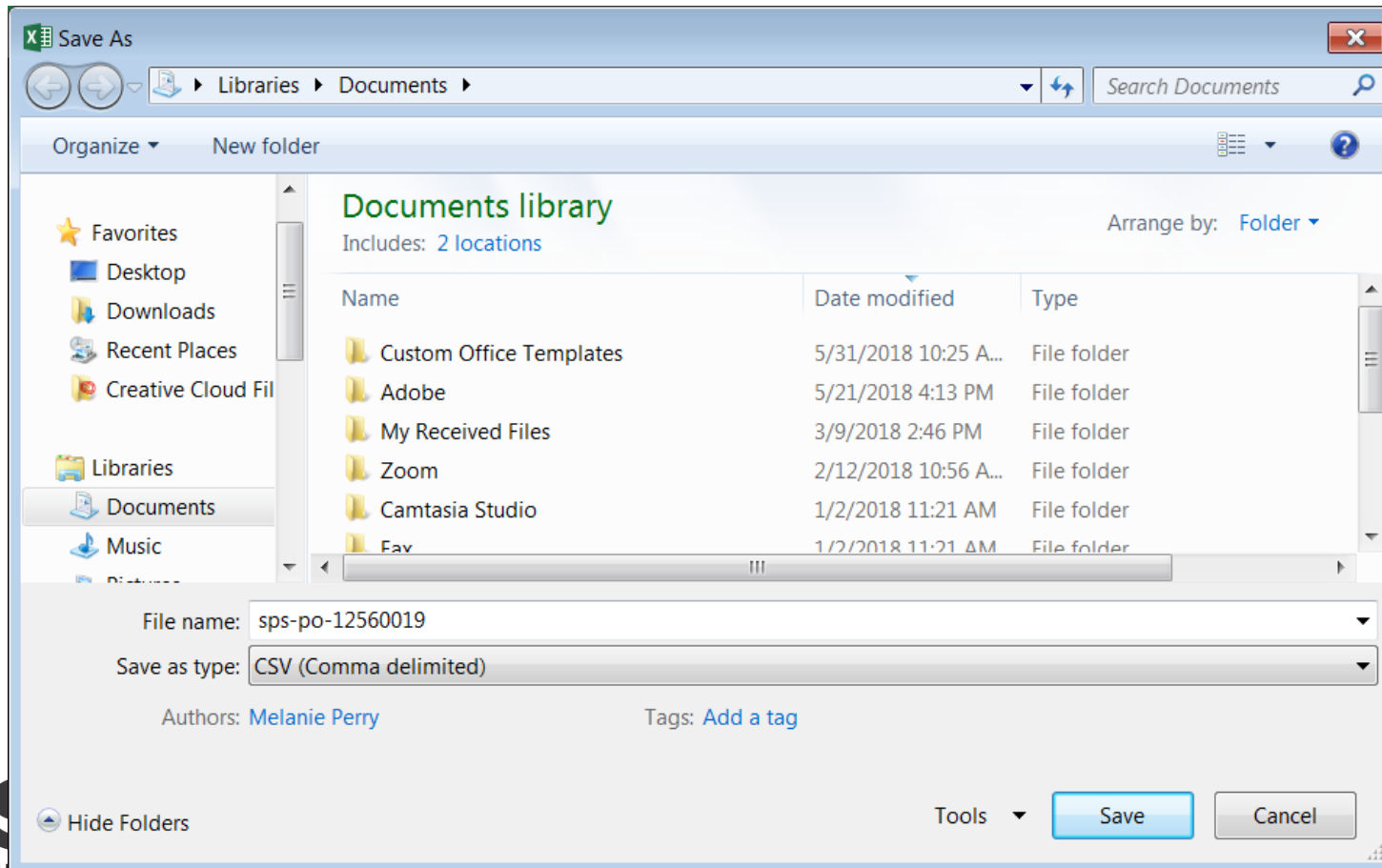
The screenshot shows the Microsoft Excel interface. The ribbon includes FILE, HOME, INSERT, and PAGE LAYOUT. The HOME tab is active, showing options for Cut, Copy, Paste, and Format Painter. The font face is set to Calibri. The active cell is B5. The spreadsheet contains the following data:

	A	B
1	sku	quantity
2	fh200l03	1
3	fh200r03	1
4	cb3bnsh2	3

**Pro Tip:** Make sure you don't change the column headers (sku & qty)

# Quick Buy | file upload - *how it works*

3. Name and save file (make sure format is CVS - Comma Delimited)



# Quick Buy | file upload - *how it works*

## 4. Locate and upload file to Quick Buy

### File Upload

File must be in CSV format  
File must contain two columns with "sku" and "qty" in the header row

No file chosen

# Quick Buy | file upload - *how it works*

## 5. Click **ADD TO CART**

### Quick buy

Welcome to Quick Buy. This page offers quick easy ways to add products

Instead of loading the whole product detail page, the product may be selected and finished the items may all be added to the Cart.


Another options here is to upload a prepared CSV file with the SKU and quantity

### File Upload

File must be in CSV format  
File must contain two columns with "sku" and "qty" in the header row


Choose File sps-po-12560019.xlsx

Reset

**ADD TO CART** 













# Quick Buy | quick search – *how it works*

1. Search by part number or product name; click **SEARCH**
2. Click the  button to the left of a product to add it to queue

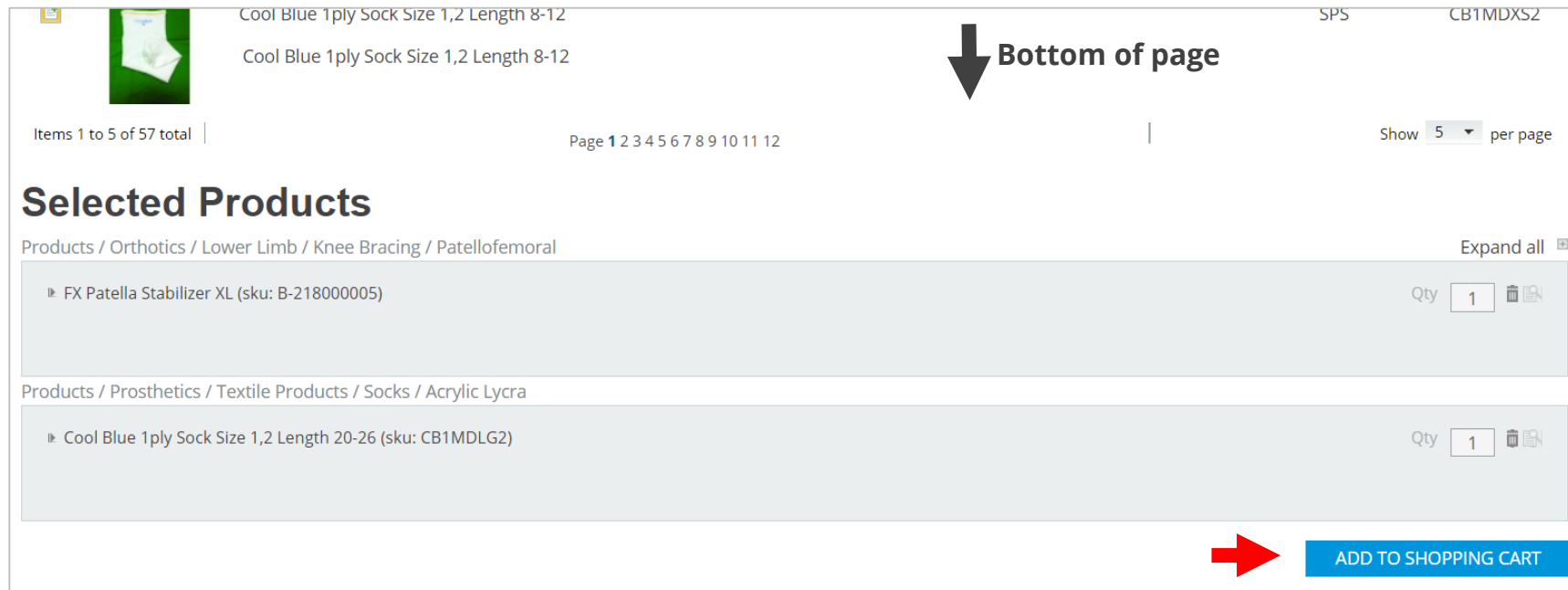
**Search**  
Search by SKU or Title

unloader one large SEARCH

ADD	PREVIEW	PRODUCT	SUPPLIER	SKU
		FX Patella Stabilizer Medium Unloader One OTS Plus Large Left Medial	OSSUR ORTHOTICS	B-218000003
		FX Patella Stabilizer XL Unloader One OTS Plus Large Left Lateral	OSSUR ORTHOTICS	B-218000005
		FX Patella Stabilizer XS Unloader One OTS Plus Large Right Lateral	OSSUR ORTHOTICS	B-218000001
		GII Paradigm Pre-fabricated Knee Brace Left Medium Unloader One OA Knee Brace Right Medial Gray Large	OSSUR ORTHOTICS	B-210600003
		MD Formfit Ankle Brace (24) 20605CC Unloader One OA Knee Brace Left Lateral Gray Large	OSSUR ORTHOTICS	B-212010003

# Quick Buy | quick search – *how it works*

3. Items float to the bottom of the page and hold in queue
4. Add as many products as you like to queue
5. Click **ADD TO SHOPPING CART** when ready



The screenshot shows a product page with a list of items at the bottom. A large black arrow points down to the text "Bottom of page". A red arrow points to the "ADD TO SHOPPING CART" button. The page includes a search bar, a navigation menu, and a list of products. The first product is "FX Patella Stabilizer XL (sku: B-218000005)" and the second is "Cool Blue 1ply Sock Size 1,2 Length 20-26 (sku: CB1MDLG2)".

SPS      CB1MDXS2

Cool Blue 1ply Sock Size 1,2 Length 8-12

Cool Blue 1ply Sock Size 1,2 Length 8-12

Items 1 to 5 of 57 total | Page 1 2 3 4 5 6 7 8 9 10 11 12 | Show 5 per page

## Selected Products

Products / Orthotics / Lower Limb / Knee Bracing / Patellofemoral Expand all

▶ FX Patella Stabilizer XL (sku: B-218000005) Qty 1

Products / Prosthetics / Textile Products / Socks / Acrylic Lycra

▶ Cool Blue 1ply Sock Size 1,2 Length 20-26 (sku: CB1MDLG2) Qty 1

**ADD TO SHOPPING CART**